



Program Coordinator (Westbrook & Early Childhood)

Anticipated Starting Date Range: August 17-31, 2026

Mission: The Locker Project connects food-insecure children in Maine with nourishing food to improve their learning capacity, health and future. We take a whole-family approach to child hunger with programs that strive to be low-barriers, stigma-free and environmentally responsible.

The Locker Project is seeking a full-time (35-40 hours per week) coordinator to implement our take-home food programs in Westbrook and increase program access to families with young children.

Compensation Package

- Starting salary of \$48K
- QSEHRA (pre-tax) annual stipend of \$6450 (2026 max) toward health insurance premiums
- Reimbursement for AAA membership
- Three weeks paid time off per year with additional sick time available as needed
- Professional development opportunities

Responsibilities

- Manage relationships with Westbrook administrators, social workers, community leaders, and teachers engaged in supporting low-income students and families
- Manage relationships with existing Early Childhood partners, e.g., Head Start and WIC
- Develop new partnerships with agencies serving young children and their families
- Schedule events, pickups and deliveries with partner contacts
- Stock and maintain partner site pantries
- Complete food deliveries to schools and other sites according to schedule and as needed
- Oversee fresh food events at schools and in public community settings
- Coordinate with the team regarding projects, school year and summer schedule development, volunteer needs, materials, van scheduling, etc.

Role Requirements

- Drive a van to and from distribution sites
- Load the van with boxes that weigh up to 40 pounds
- Employ safe practices when moving food and other heavy objects
- Complete ServSafe Certification
- Respect and contribute to a team culture

Other

- Operations support and coverage for other team members as needed
- Contribute social media content, including to advocacy campaigns
- Opportunity to develop a wide range of skills related to nonprofit management
- Network to follow local and statewide conversations as well as legislative and policy developments relevant to child hunger, food insecurity generally, and public health and nutrition